

Town of Lyme
Board of Selectmen
Minutes for December 13, 2012

At 8:00 AM Simon called the meeting to order. The following were present for part or all of the meeting: Simon Carr (Chair), Richard Vidal (Vice-Chair), C. Jay Smith (member), Dina Cutting (Administrative Assistant), Shaun O'Keefe (Police Chief), Laurel Ross.

1. Approved the minutes of the December 6, 2012.
2. Matters arising:
 - a. Work continues on finalizing letter regarding the re-licensing of the Wilder Dam.
 - b. Discussed the DOL extension until January 11, 2013 to complete work on the identified discrepancies from the May 23rd inspection. Still working on getting items at the Firehouse fixed. Dina will provide Mike Hinsley with the list.
3. The following administrative matters were discussed and actions taken:
 - a. Reviewed and signed a manifest in the amount of \$983,276.11. This included \$522,203.00 for the County, \$50,000.00 for the school as well as the Transfers to Capitol Reserves funds approved at the 2012 Town meeting.
 - b. Discussed a letter concerning John Thompson Way. Church is investigating what options are available for transferring this road to from the State to the church.
 - c. Reviewed and signed the equalization ratio data form.
 - d. Committee and Commission Reports:
 - i. Building Maintenance Committee – reviewed funds and discussed generator for the Highway garage. Mike Woodward was voted in as chair until end of the year (March)
 - ii. Recreation Commission – reviewed where things are at and were satisfied that things are going well.
 - iii. Planning Board – Planning wants amendment on “retail” in rural zone to come from the Planning Board. Selectmen already have a proposed ordinance from Town Counsel and will not commit until we see the language from the Planning Board.
 - iv. Budget Committee – reviewed the school budget.
 - e. Laurel Ross came in to discuss an e-mail she sent regarding the intersection of Franklin Hill Road and Dorchester Road. Very difficult to see if anything is coming when trying to pull out. The big issue is that Dorchester is a State road and is not maintained by the town. After some discussion it was decided that the Town will contact Alan Hanscom of the State DOT about what we can do and what the State can do to improve the intersection.
 - f. Discussed the Public Hearing next week for the acceptance of funds. Has been properly

noticed and everything is ready to go.

- g. Discussed a letter from NHDOS regarding the disaster declaration for Grafton County and the ability to apply for grants. Funds will be available for the Hazard Mitigation Grant Program under Section 404. Need Kevin and Fred to look into possibly up-sizing and replacing culverts around town and submit a grant proposal.
 - h. Discussed the need for the Conservation Commission to apply for a grant and to submit a warrant article for the milfoil treatment as well as write a letter to the abutters on Post Pond.
 - i. Noted receipt of the petitioned warrant article with sufficient signatures for a conservation district.
 - j. Gave approval for Mike Hinsley to proceed to apply for a 50% grant for an upgrade for our AED.
 - k. Received a letter from Jeff Smith who was hired by the Conservation commission to design a forestry plan for the Town Forest. He asked that we waive the requirement for him to have liability insurance. Board voted 3- 0 not to waive the requirement. He is required to have general liability insurance to perform any work for the Town.
 - l. Discussed Vacation time and who may lose hours if they do not take them by December 31st. You can only carry over what you earn in the last year. Discussed an upcoming retirement which will require a payout of around \$5000.00 for unused vacation.
- 4. Motion by Simon, seconded by Jay and Board voted 3 - 0 to go into non-public session at 8:50 am under RSA 91-A:3 II(c) "Matters affecting reputation".
 - 5. At 9:12 am the Board returned to public session having voted 3 – 0 to seal the minutes.
 - 6. Return to Administrative Matters:
 - m. Discussed procedure for putting abatements in the minutes. Need to list amounts in the future for the tax assessor.
 - n. Meeting adjourned at 9:19 am.

/s/C. Jay Smith
Recorder